

**SHIAWASSEE COUNTY ROAD COMMISSION**  
**701 W. CORUNNA AVENUE, P.O. BOX 96**  
**CORUNNA, MICHIGAN 48817-0096**  
**PHONE 989 743-2228 FAX: 989 743-5008**

Application No. \_\_\_\_\_  
 Permit No. \_\_\_\_\_  
 Issue Date \_\_\_\_\_

**APPLICATION AND PERMIT TO CONSTRUCT, OPERATE, USE AND/OR MAINTAIN  
 WITHIN THE RIGHT-OF-WAY; OR TO CLOSE A COUNTY ROAD.**

**APPLICATION**

By performing work under this permit, the permit holder and its contractor(s) acknowledge and agree that this permit is subject to all the rules, regulations, terms and conditions set forth herein, including on the reverse side hereof. Failure to comply with any of said rules, regulations, terms and conditions shall render this permit NULL AND VOID.

<b>APPLICANT</b>	Name: _____	<b>CONTRACTOR</b>	Company: _____
	Address: _____		Address: _____
	Phone No: _____ Mobile No: _____		Phone No: _____ Mobile No: _____
	Fax No: _____		Fax No: _____
Email Address: _____	Email Address: _____		
Applicant/Contractor request a permit for the following work within the right of way of a county road:			
LOCATION: County Road _____ Between _____ And _____			
Township _____ Section ____ T ____ R ____ Side of Road <u>N S E W</u> Property ID _____			
TIME: Work to begin on _____; Work to be completed by _____			
I certify and acknowledge that (1) the information contained in this application is true and correct, (2) the commencement of the work described in this application shall constitute acceptance of the permit as issued, including all terms and conditions thereof, (3) if this permit is for commercial or residential driveway work, I am the legal owner of the property that this driveway will serve, or I am the authorized representative.			
Applicant's Signature: _____		Contractor's Signature: _____	
Title: _____	Date: _____	Title: _____	Date: _____

**PERMIT**

A permit is granted for the work described in the foregoing application for the period and location stated and no other. Any work not described by the application, including the time and place thereof, is strictly prohibited in the absence of the application for and issuance of an additional permit or amendment to this permit. This permit is strictly subject to the requirements, terms, and conditions of this permit and all applicable rules, regulations, and legal requirements of this Road Commission and the State of Michigan. The term "Permit Holder" in the terms and conditions set forth on the reverse side hereof, refers to the applicant and the contractor, where applicable.

REQUIREMENTS	FEE TYPE	AMOUNT	RECEIPT NO.	DATE			
	Application Fee				Letter of Credit in the amount of \$ _____	<input type="checkbox"/>	<input type="checkbox"/>
	Permit Fee				Surety Bond in the amount of \$ _____	<input type="checkbox"/>	<input type="checkbox"/>
	Inspection Fee				Retainer Letter	<input type="checkbox"/>	<input type="checkbox"/>
	Bond				Approved Plans on File	<input type="checkbox"/>	<input type="checkbox"/>
	Deposit				Certificate of Insurance	<input type="checkbox"/>	<input type="checkbox"/>
	Other				Attachments/Supplemental Specifications	<input type="checkbox"/>	<input type="checkbox"/>
	To Be Billed						

OTHER REQUIREMENTS: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Recommended For Issuance By: \_\_\_\_\_  
 \_\_\_\_\_  
 Title: \_\_\_\_\_ Date: \_\_\_\_\_

Approved By: \_\_\_\_\_  
 \_\_\_\_\_  
 Title: \_\_\_\_\_ Date: \_\_\_\_\_

1. **Specifications.** All work performed under this permit must be done in accordance with the plans, specifications, maps and statements filed with the Board of County Road Commissioners (the "Board") and must comply with the Commission's current rules and regulations on file at its offices and the current M.D.O.T. Standard Specifications for Construction, if applicable.
2. **Fees and Costs.** The permit holder shall be responsible for all costs incurred by the Commission in connection with this permit and shall deposit estimated fees and costs as determined by the Commission, at the time the permit is issued.
3. **Bond.** The permit holder shall provide a cash deposit, irrevocable letter of credit or bond in a form and amount acceptable to the Commission at the time permit is issued.
4. **Insurance.** The permit holder shall furnish proof of general liability insurance in amounts not less than \$1,000,000 each occurrence and general aggregate, proof of automobile liability in amounts not less than \$1,000,000 combined single limit for each accident, bodily injury per accident, and property damage per accident, and in an amount not less than \$500,000 for bodily injury per person. Such proof of insurance shall include a valid certificate of insurance demonstrating that the Road Commission is an additional insured party on the policy. Such insurance shall cover a period not less than the term of this permit and shall provide that it cannot be cancelled without 30 days advance written notice to the Road Commission, by certified mail, first-class, return receipt requested. This permit is invalid if insurance expires during the authorized period of work described herein.
5. **Indemnification.** In addition to any liability or obligation of the permit holder that may otherwise exist, permit holder shall, to the fullest extent permitted by law, indemnify and hold harmless the Road Commission and its commissioners, officers, agents, and employees from and against any and all claims, actions, proceedings, liabilities, losses, and damages thereof, and any and all costs and expenses, including legal fees, associated therewith which the Road Commission may sustain by reason of claims for or allegations of the negligence or violation of the terms and conditions of this permit by the permit holder, its officers, agents, or employees, arising out of the work which is the subject of this permit, or arising out of work not authorized by this permit, or arising out of the continued existence of the work product, which is the subject of this permit.
6. **Miss Dig.** The permit holder must comply with the requirements of Act 53 of Public Acts of 1974, as amended. CALL MISS DIG AT (800) 482-7171 or [www.missdig.org](http://www.missdig.org) AT LEAST THREE (3) FULL WORKING DAYS, BUT NOT MORE THAN FOURTEEN (14) CALENDAR DAYS, BEFORE YOU START WORK. The permit holder assumes all responsibility for damage to or interruption of underground utilities.
7. **Notification of Start and Completion of Work.** The permit holder must notify the Commission at least 48 hours before starting work and must notify the Commission when work is completed.
8. **Time Restrictions.** All work shall be performed Mondays through Fridays between 8:00 a.m. and 5:00 p.m. unless written approval is obtained from the Commission, and work shall be performed only during the period set forth in this permit. Perform no work except emergency work, unless authorized by the Road Commission on Saturdays, Sundays, or from 3:00 p.m. on the day proceeding until the normal starting time the day after the following holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day.
9. **Safety.** Furnish, install and maintain all necessary traffic controls and protection during permit holder's operations in accordance with the *Michigan Manual of Uniform Traffic Control Devices, Part 6* and any supplemental specifications set forth herein.
10. **Restoration and Repair of Road.** The construction, operation and maintenance of the road covered by this permit shall be performed by the permit holder without cost to the Road Commission unless specified herein. The permit holder shall also be responsible for the cost of restoration and repair of the right-of-way determined by the Road Commission to be damaged as a result of the work which is the subject of this permit.
11. **Limitation of Permit.** Issuance of this permit does not relieve permit holder from meeting any and all requirements of law, or of other public bodies or agencies. The permit holder shall be responsible for securing and shall secure any other permits or permission necessary or required by law from cities, villages, townships, corporations, or individuals for the activities hereby permitted.
12. **Revocation of Permit.** The permit holder, upon request of the Road Commission, shall immediately remove, cease operations, and surrender this permit, or alter or relocate, at the permit holder's expense, the work for which this permit is granted. Upon failure to do so, the Road Commission may take any necessary action to protect the road and right-of-way and the permit holder shall reimburse the Road Commission for its costs in doing same. The permit holder expressly waives any right to claim damages or compensation in the event this permit is revoked. Any change or alteration in the permit activities requires prior approval of the Road Commission and may require a new permit.
13. **Assignability.** This permit is not assignable and not transferable unless specifically agreed to by the Road Commission.
14. This permit is subject to the administrative rules and supplemental specifications on file with the Road Commission as authorized by Act 200 of the Public Acts of 1969 as amended